

**MEETING MINUTES**

**October 5, 2017**

**Arlington County Department of Human Services**

**2100 Washington Blvd., Lower Level Auditorium**

**Arlington, VA 22204**

**8:00 a.m. to 10:00 a.m.**

**Attendance**: Karen Brown, Patrick Brennan, Lee Coyle, Daniel Gomez (Chair), David Harris, Elizabeth Jones-Valderrama, Maria Marion, Alberto Marino, Kris Martini, Nate Mauer, Erik Pages, Steve Partridge, Dori Ramsey, Cynthia Richmond, Kate Roche, Marie Schuler

**Absent**: Eduardo Achach, Lisa Bauer, Jeanne Booth, Sherri Chapman, Winoka Clements, Dennis Desmond, Ellen Harpel, Stephanie Landrum, Kevin Lynch, Marc Olmsted, Ann Randazzo, Andrea Rubino, Rick Slusher, Darren Tully, Landon Winkelvoss

**Staff:** Mary Baucum, Alameu Dev, Howard Feldstein, Gabe Hamda, Daniel Mekibib, David Remick

The meeting was called to order at 8:07 a.m.

A motion was made, seconded, and the minutes of June 8, 2017 Regional Workforce Council meeting minutes were unanimously approved.

**PRESENTATIONS**:

* Sue Rowland provided an overview of GO Northern Virginia.
* Emily Becketti provided an overview on APS’s Arlington Education & Employment Program (REEP).
* Alex Cooley provided a labor market update on the Retail Industry as well as a quarterly update on the current unemployment rate and job postings in Arlington, Alexandria, and the Northern Virginia Region.

**One-Stop Operator’s Report**

* Gabe Hamda and Alamelu Dev provided an overview on ICATT’s mission and service offerings.

**EXECUTIVE DIRECTOR’S REPORT**:

* Elections: A motion was made, seconded, and the election of Daniel Gomez as Chair and Alberto Marino as Vice Chair, were unanimously approved.
* Policies:
  + A motion was made, seconded, and changes to the WIOA Eligible Training Provider Policy were unanimously approved.
  + A motion was made, seconded, and changes to the WIOA Youth Incentive Policy were unanimously approved.
  + A motion was made, seconded, and the Segregation of Duties, Disclosures and Recusal Policy, was unanimously approved.
* Funding Transfer Request: A motion was made, seconded, and the transfer of $7,196.52 from Dislocated Worker Funds to the PY16 WIOA Adult Funds was unanimously approved.

The meeting was called to close at 10:00 a.m.