

RECRUIT TALENT

VIRGINIA CAREER WORKS

VIRTUAL JOB FAIR



WHO: Northern Virginia Employers

WHEN: Wednesday, July 15, 11 am – 3 pm EDT

Register by July 6, 4pm: www.premiervirtual.com/appviews/employer/registration*

*When registering, please select "**Virginia Career Works Virtual Job Fair - July - VCW**"

FAQS

- **Can I list my jobs by occupational group?** Yes, there will be an opportunity to do this. When we secure your participation in our event we will ask you which occupational groups your job openings fall under. We will send this information to our virtual job fair provider, Premier Virtual, who will manually connect your company profile to these occupational categories prior to the 15th.
- **Which video chat services can I use?** You can use the one you currently use for your other video conferencing efforts (i.e. ZOOM, Skype, Teams, etc.). But you will need to use the same link for all attendees. Example: You are going to participate in all three job fair shifts. You can schedule a ZOOM meeting from 11am to 3pm and insert that chat link into the Profile section of your Dashboard. When you want to video chat with a job seeker you would send them the link and then have them exit ZOOM when you are finished with your chat.
- **Can I contact job seekers who have applied to my jobs through Premier Virtual before July 15th?** Yes.
- **How can my fellow recruiters support my booth?** We would suggest that you assign one recruiter to work the booth and handle the chats with job seekers. That recruiter would determine who should receive a video chat link. You would have another recruiter work the video chat/conferencing efforts. Finally, you may want to, or have a recruiter, prepare canned text for the chats so that you can cut and paste general comments and directions to job seeker questions.

If you have any technical questions, please email support@premiervirtual.com.

[Click here](#) for tips on booth set-up and interaction with job seekers.