ALEXANDRIA/ARLINGTON REGIONAL WORKFORCE COUNCIL
WIOA ELIGIBLE TRAINING PROVIDERS
ADA AUDIT FORM

Date: September 1, 2020

Name of Person Completing the Form: Scott Bailey

Training Provider's Name: George Mason University Continuing and Professional Education

Address of the training facility: 3351 Fairfax Drive, MS 2G2, Ste 448, Arlington, VA 22201

Equal Opportunity & Access Review

1. Have any of the following policies/procedures changed since your initial approval for the Eligible Training Provider List? (*If so, please provide updated documentation of these items.)*

Grievance/Complaint Procedure	□ Yes	☑ No
Equal Opportunity is the Law poster prominently displayed	□ Yes	☑ No
Limited English Proficiency Process	□ Yes	☑ No
Reasonable Accommodations (*for individuals with disabilities)*	□ Yes	☑ No

2. Are the following items available for individuals attending training through your organization:

Auxiliary aids for individuals with hearing and/or visual impairment	☑ Yes	□ No
Accessible workstations with accessible software	☑ Yes	□ No
Physical accessibility (i.e.: ramps, bathroom, evacuation plan, etc.)	☑ Yes	□ No
Interpreters (spoken language & sign language)	☑ Yes	□ No

3. Please provide the following information regarding equal access and services to limited English proficient (LEP) individuals attending training through your organization:

How is training provided to LEP students? All training is in English (proficiency required)

Has training been provided to instructors on services available to LEP students?
□ Yes ■ No

(If yes please describe.) _____

Is material and posters displayed in alternate languages? □ Yes ■ No

(*If so, what languages?)* _____