



ALEXANDRIA / ARLINGTON REGIONAL

Workforce Council

EXECUTIVE COMMITTEE MEETING AGENDA

February 9, 2018

8:30 am to 9:30 am

Welcome Message

Daniel Gomez

One-Stop Operator's Report [Not in packet]

Alamelu Dev

Executive Director's Report

David Remick

- 2018-2019 One-Stop Operator Scope of Work
- 2018-2019 Career Services Waiver Approval
- Funding Transfer Request [Not in packet]
- George Mason University ETPL Recertification
- Approve March Regional Workforce Council Meeting Agenda
- Executive Committee Membership

New Business

Daniel Gomez

Adjourn

Daniel Gomez

UPCOMING MEETINGS

June 15, 2018

8:30 am to 9:30 am

Arlington County Department of Human Services

2100 Washington Blvd, Arlington Employment Center Conference Room

Arlington, VA 22204

I. SCOPE OF SERVICES

In cooperation with the AARWC, the One-Stop Operator shall maintain effective working relationships with all System Partner and Career Services Provider leaders. The Operator will not be responsible for directly delivering One-Stop Center services, managing front-line staff, or performing facility-related tasks.

1. SYSTEMIC, OVERARCHING RESPONSIBILITIES WILL INCLUDE THE FOLLOWING FUNCTIONS

- A) Manage the AARWC's One-Stop Operations Committee (OSOC) and conduct quarterly meetings as necessary for effecting One-Stop System Partner business.
- B) Develop new System Partner relationships as necessary to advance the One-Stop Systems' effectiveness.
- C) Assist the AARWC with crafting and managing MOUs with all appropriate One-Stop Partners.
- D) Ensure the implementation of all Partner roles and responsibilities, as defined in the MOU.
- E) Coordinate exclusively with OSOC for the management of service delivery of operations, as described in the One-Stop MOUs (See Appendix A). Annually, a new MOU will be effective on or about July 1 in which the One-Stop Operator will be responsible for managing.
- F) Provide partner-driven and shared solutions for all One-Stop System activities.
- G) Coordinate the AARWC's Business Services Committees and conduct at a minimum, quarterly meetings as necessary for coordinating the provision of WIOA Business Services through the System's Partners.
- H) In consultation with the OSOC, develops 2-4 customer satisfaction measures and develop mechanisms to track customer satisfaction levels for Career Services and Business Services activities.
- I) Submits the following report on a monthly to the AARWC Executive Director by the second Wednesday of the following month:

	Current Month			YTD		
	WDC	AEC	Total	WDC	AEC	Total
Career Services customer satisfaction results						
Business Services satisfaction results						
State-mandated Business Services reporting results (see Appendix X)						
Total New One-Stop Center Visitors						
Total One-Stop Center Visitors (duplicated)						

Total One-Stop Center Visitors (unduplicated)						
New WIOA Title I Adult Participants						
New WIOA Title I Dislocated Workers Participants						
New WIOA Title I Youth Participants						
WIOA Title I Adult Employment 2nd Quarter after Exit						
WIOA Title I Adult Employment 4th Quarter after Exit						
WIOA Title I Adult Median Earnings 2nd Quarter after Exit						
WIOA Title I Adult Credential Attainment within Four Quarters after Exit						
WIOA Title I Dislocated Workers Employment 2nd Quarter after Exit						
WIOA Title I Dislocated Workers Employment 4th Quarter after Exit						
WIOA Title I Dislocated Workers Median Earnings 2nd Quarter after Exit						
WIOA Title I Dislocated Workers Credential Attainment within Four Quarters after Exit						
WIOA Title I Youth Employment 2nd Quarter after Exit						
WIOA Title I Youth Employment 4th Quarter after Exit						
WIOA Title I Youth Credential Attainment within Four Quarters after Exit						

- J) Responsible for performing annual WIOA Title I Alexandria/Arlington Monitoring Audit, as outlined in AARWC's Compliance Monitoring Policy, Appendix B.
- K) Adhere to all WIOA federal and state regulations and policies Appendix A.
- L) Report One-Stop Operations Status to the AARWC's Quarterly Meetings and Monthly Executive Committee Meetings. Operator will comment on and answer questions pertaining to all reports submitted to the AARWC Executive Director by the second Wednesday of each month.
- M) Act as the primary problem-solver in resolving/addressing problems associated with System Partner roles, relationships, and coordinated responsibilities.

ARLINGTON COUNTY, VIRGINIA

INVITATION TO BID NO. 17-269-ITB

B I D F O R M

SUBMIT TWO (2) FULLY-COMPLETED AND SIGNED BID FORMS TO THE OFFICE OF THE BID CLERK, SUITE 511, 2100 CLARENDON BLVD., ARLINGTON, VIRGINIA 22201 (ONE FORM SHALL CONTAIN AN ORIGINAL LONGHAND SIGNATURE; THE OTHER SHALL BE A PHOTOCOPY OF THE SIGNED ORIGINAL)

BIDS WILL BE OPENED AT 2:00 P.M., ON XXXXX

FOR PROVIDING WORKFORCE DEVELOPMENT – ONE STOP OPERATOR PER THE TERMS, CONDITIONS AND SPECIFICATIONS OF THIS SOLICITATION:

TOTAL BID PRICE: \$ _____ Workforce Development One Stop Operator annual total cost

(Not to exceed \$50,000)

MINIMUM QUALIFICATION REQUIREMENTS:

Eligible Offerors must be either a:

1. Government agency or
2. Non-governmental agency. Non-government agency must provide verification of legal status of the entity. Eligible non-government agencies include:
 - a. Employment service state agency under the Wagner-Peyser Act; or
 - b. Indian Tribes, tribal organizations, Alaska Native entities, and Native Hawaiian organizations; or
 - c. For-profit entities; or
 - d. Non-profit and community-based organizations; or
 - e. Educational institutions including secondary and non-traditional public schools, technical and higher education institutions.
3. Qualifications: Offeror must have a minimum of three years of experience as a One-Stop Operator and must provide a work history which demonstrates the qualifications and experience to perform Section III, Scope of Services, 1; A-S. Relevant staff resumes and related accomplishments must be provided.
4. Letters of Recommendation: Offeror must provide a minimum of three references from the leadership of the mandatory WIOA partner agencies who they have worked with (page 9).
5. Consortiums: Those comprised of three or more mandated WIOA System Partners (page 9) may apply. This must be evidenced through letters of commitment from each mandated partner that should be attached to the proposal response. Entities that are presently debarred, suspended, or proposed for debarment, are not eligible to receive a contract.

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Executive Committee Meeting

February 9, 2018

WIOA Eligible Training Provider Renewal Overview

George Mason University (Temporary ETPL Approval Waiver provided on 1/2/18)

- **Programs & Tuition:**
 - A+ - \$1,050 (100% program completion/certification award rate)
 - Automation Testing - \$2,250 (94% program completion/certification award rate)
 - AWS Certified Solutions Architect - \$1,800 (100% program completion/certification award rate)
 - Business Analyst - \$1,500 (100% program completion/certification award rate)
 - Certified Information System Security Professional - \$1,400 (100% program completion/certification award rate)
 - Cisco Certified Network Associates - \$1,750 (100% program completion/certification award rate)
 - Cloud Computing with Hadoop - \$1,800 (100% program completion/certification award rate)
 - Contract Changes and Equitable Adjustments - \$1,095 (100% program completion/certification award rate)
 - Finance Business Essentials - \$895 (100% program completion/certification award rate)
 - Government Contracting – Compliant Proposals - \$1,095 (No students enrolled during performance period)
 - Government Contracting/Accounting Standards - \$1,095 (95% program completion/certification award rate)
 - Government Contracting/Cost Price Analysis - \$1,095 (83% program completion/certification award rate)
 - Government Contracting-Accounting-Auditing - \$1,095 (90% program completion/certification award rate)
 - Government Contracting-Timekeeping - \$695 (100% program completion/certification award rate)
 - Government-Contracting/Ethics/Compliance - \$695 (87% program completion/certification award rate)
 - Human Resources \$1,245 (in class) \$1,295 (on line) (83% program completion/certification award rate)
 - Information Technology Foundation - \$4,850 (100% program completion/certification award rate)
 - ITIL Foundation - \$1,500 (No students enrolled during performance period)
 - Java SE* Programming - \$1,050 (100% program completion/certification award rate)
 - Linux + - \$1,500 (100% program completion/certification award rate)
 - MCSA: Windows Server 2012 - \$2,250 (No students enrolled during the performance period)
 - Microsoft Certified Technology Specialist - \$1,050 (81% program completion/certification award rate)
 - Navigating-Far - \$1,195 (100% program completion/certification award rate)



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- Negotiation-Strategies Techniques - \$1,095 (100% program completion/certification award rate)
- Network + - \$1,250 (100% program completion/certification award rate)
- Oracle 12c Certified Associate - \$2,000 (100% program completion/certification award rate)
- Oracle 12c Certified Professional - \$2,000 (100% program completion/certification award rate)
- Oracle 12c Database Administration - \$3,500 (100% program completion/certification award rate)
- Oracle 12c PL/SQL - \$800 (100% program completion/certification award rate)
- Oracle 12c Structured Query Language - \$2,000 (100% program completion/certification award rate)
- Penetration Testing and Hacking - \$1,900 (75% program completion/certification award rate)
- Project Management - \$895 (100% program completion/certification award rate)
- Python Programming - \$1,600 (96% program completion/certification award rate)
- Quality Assurance Testing – \$2,250 (96% program completion/certification award rate)
- Security + - \$1,550 (75% program completion/certification award rate)
- Web Design - \$2,100 (100% program completion/certification award rate)
- Web Development - \$2,150 (100% program completion/certification award rate)
- Windows Server 2012 - \$3500 (100% program completion/certification award rate)
- Windows Server 2012 Advanced - \$1,500 (100% program completion/certification award rate)
- Windows Serves 2012 Admin - \$1,500 (100% program completion/certification award rate)
- Occupation Career: Multiple In-demand Professional/Technical Occupations
- From the Better Business Bureau: A- Rating for Cash Office. No other information found.
- Registered under Internal Revenue Service I.D. No. 54-0836354

STAFF RECOMMENDATION: APPROVE



ALEXANDRIA / ARLINGTON REGIONAL

Workforce Council

MEETING AGENDA

March 22, 2018

8:30 am to 9:30 am

Welcome Message

Daniel Gomez

One-Stop Operator's Report

Alamelu Dev

Executive Director's Report

David Remick

- Approve Past Meeting Minutes
- 2018-2019 One-Stop Operator Scope of Work
- 2018-2019 Career Services Waiver Approval
- Funding Transfer Request
- George Mason University ETPL Recertification
- Executive Committee & Council Membership Update
- GO VA & DEI Grant Update

Update: Economic Development, Education, & Workforce Partners

Various Speakers

New Business

Daniel Gomez

Public Comment Period

David Remick

Adjourn

Daniel Gomez

UPCOMING MEETINGS

June 21, 2018

8:30 am to 9:30 am

Arlington County Department of Human Services
2100 Washington Blvd, Lower Level Auditorium
Arlington, VA 22204