WIOA TELEPHONE VERIFICATION/DOCUMENT INSPECTION FORM

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| IDENTIFYING INFORMATION |
| Applicant’s Name SMITH JANE T.  Last First MI |
| Social Security Number XXX-XX-1234 Date: 9/20/2016 |

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| WIOA ELIGIBILITY VERIFICATION BY TELEPHONE |

NAME AND/OR NUMBER OF DOCUMENT

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| ELIGIBILITY ITEM(S) TO BE VERIFIED: PUBLIC ASSISTANCE/SNAP INFORMATION VERIFIED: $300 PER MONTH/ 8-1-2016 TO PRES/2 PEOPLE AGENCY PROVIDING VERIFICATION: RICHMOND DEPT OF SOCIAL SERVICES AGENT VERIFYING ELIGIBILITY ITEM: TRACI JONES DATE AND TIME OF VERIFICATION: 9/20/2016; 12:30 PM TELEPHONE NUMBER OF AGENCY PROVIDING VERIFICATION: 804-555-1234 |

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| WIOA ELIGIBILITY VERIFICATION BY DOCUMENT INSPECTION |

NAME AND/OR NUMBER OF DOCUMENT #156-11111

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| xELIGIBILITY ITEM TO BE VERIFIED: POB/CITIZENSHIP/DOBINFORMATION VERIFIED: RICHMOND, VA, USA/1-1-1976 DOCUMENT TO BE INSPECTED: CERTIFICATE OF LIVE BIRTH ORIGINAL SOURCE OF DOCUMENT: DEPT. OF VITAL RECORDS REASON FOR DOCUMENT INSPECTION: REMOTE SITE ELIGIBILITY, NO COPIER AVAILABLE. ON SITE ELIGIBILITY, NO COPIER AVAILABLE. DOCUMENT CANNOT BE COPIED. |

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| I ATTEST THAT THE INFORMATION RECORDED BY ME ON THIS DOCUMENT WASOBTAINED THROUGH TELEPHONE CONTACT OR DOCUMENT INSPECTION ON THE ABOVE DATE. AS INDICATED BY THE AGENT, ALL INFORMATION WAS OBTAINED FROM DATA PREVIOUSLY DETERMINED AND RECORDED IN THE APPLICANT’S RECORDS AT THE AGENCY PROVIDING THE ELIGIBILITY VERIFICATION.ORI ATTEST THAT THE DOCUMENT INSPECTION VERIFIED THE PRIMARY/SECONDARY ITEMS REQUIRED TO DETERMINE ELIGIBILITY FOR THE WIOA PROGRAM. ELIGIBILITY SPECIALIST’S SIGNATURE DATE |