

ALEXANDRIA | ARLINGTON REGION

Alexandria/Arlington Regional Workforce Council Quarterly Meeting Agenda

April 20, 2023 8:30 am to 9:30 am

Arlington Public Schools
School Board Room
Syphax Education Center
2110 Washington Blvd, 2nd Floor
Arlington VA 22204

Welcome Message

Ellen Harpel

Public Comment Period

David Remick

• 2 minutes per public comment

Executive Director's Report & Consent Agenda

David Remick

RWC Chair Election in September

Regional Labor Market Update

Marisa Lemma

VCW Realignment Update

David Remick

Regional Workforce Council's 2024 Legislative Positions

All

Council Member Updates

All

Adjourn

Ellen Harpel

UPCOMING MEETINGS

| Meeting | Date | Time | Location |
|---------------------------------------|---------------|------------------|----------|
| Executive Committee Meeting | June 9, 2023 | 8:30am - 9:30am | Virtual |
| Regional Workforce Council Meeting | June 22, 2023 | 8:30am - 9:30am | Virtual |
| One-Stop Operations Committee Meeting | June 22, 2023 | 9:30am - 10:30am | Virtual |



ALEXANDRIA/ARLINGTON REGIONAL WORKFORCE COUNCIL

Consent Agenda Notes

- January 26, 2023 Meeting Minutes Recommendation: Approval
- April 14, 2023 Executive Committee Meeting Minutes Recommendation: Approval
- One-Stop Operator Quarterly Report For Your Information Only
- PY21/FY22 WIOA Performance Outcomes: Alexandria/Arlington's WIOA Title I Adult, Dislocated
 Worker, and Youth Programs all met or beat our performance goals for the period 7/1/20-6/30/21.
 For Your Information Only
- Addition to Eligible Training Provider List: La Cocina/Kitchen of Purpose would like to add their Front
 of House Training Program to their services offered through Virginia's WIOA Eligible Training
 Provider List. Their application is complete and provides evidence that basic professionalism skills
 are incorporated into their curricula. Recommendation: Approval

Consent Agenda Begins

January 26, 2023 Meeting Minutes



MEETING MINUTES OF THE <u>VIRTUAL</u> ALEXANDRIA/ARLINGTON REGIONAL WORKFORCE COUNCIL

January 26, 2023

The ALEXANDRIA/ARLINGTON REGIONAL WORKFORCE COUNCIL convened its meeting virtually at 8:31am on January 26, 2023.

ATTENDANCE

| Kate | Bates | Present-All Virtual |
|-----------|------------|-------------------------|
| Lisa | Bauer | Present-All Virtual |
| Joel | Bernstein | Present-All Virtual |
| Maurice | Blue | Present-All Virtual |
| Patrick | Brennan | Present-All Virtual |
| Karen | Brown | Present-All Virtual |
| Dottie | Brown | Present-All Virtual |
| John | Burczak | Present-All Virtual |
| Stacey | Butler | Present-All Virtual |
| Dennis | Desmond | Present-All Virtual |
| James | Egenrieder | Present-All Virtual |
| John | Gallagher | Absent |
| Lesa | Gilbert | Absent |
| Daniel | Gomez | Proxy Provided To Chair |
| Annette | Haggray | Present-All Virtual |
| Ellen | Harpel | Present-All Virtual |
| Tricia | Jacobs | Present-All Virtual |
| Kris | Martini | Present-All Virtual |
| Marian | Marquez | Present-All Virtual |
| Erik | Pages | Present-All Virtual |
| Catherine | Pasqualoni | Absent |
| Kiersten | Portlock | Absent |
| Sean | Steele | Absent |
| Brian | Stout | Present-All Virtual |
| Fernando | Torrez | Present-All Virtual |
| Ryan | Touhill | Proxy to C. Marshall |
| Jennifer | Van Buren | Present-All Virtual |
| Monica | West | Proxy Provided To Chair |
| Ricardo | Wright | Proxy to R. Ward |
| Elizabeth | Yoder | Present-All Virtual |
| | | |

MOTIONS & ACTIONS/VOTES

No individuals provided public comment.

January 26, 2023 Regional Workforce Council Consent Agenda was approved.

- The Consent Agenda Item, "Approval for Council Chair to Sign Letter to Virginia's Labor
 Secretary: Letter recommends the moving of Wagner-Peyser funding under Title III of the
 Workforce Innovation and Opportunity Act (WIOA) and Rapid Response funding under Title I of
 WIOA from the Virginia Employment Commission to the administration of Virginia's LWDBs.
 Twelve of Virginia's LWDBs have already signed this letter. Recommendation: Approval" was
 removed from the Consent Agenda at the request of a Council Member.
- The Council unanimously supported the motion 21-0.

Meeting adjourned at 9:30am.

April 14, 2023 Executive Committee Meeting Minutes



ALEXANDRIA/ARLINGTON REGIONAL WORKFORCE COUNCIL

MEETING MINUTES OF THE <u>HYBRID</u> ALEXANDRIA/ARLINGTON REGIONAL WORKFORCE COUNCIL'S EXECUTIVE COMMITTEE MEETING

April 14, 2023

The ALEXANDRIA/ARLINGTON REGIONAL WORKFORCE COUNCIL convened its meeting at <u>8:32am</u> on <u>April 14, 2023</u>.

ATTENDANCE

| Meeting Type (Hybrid/VirtualDropdown) | Virtual |
|---------------------------------------|---|
| Shekera Alvarado | Absent-Proxy given to Chair |
| Lisa Bauer | Absent-Excused |
| Stacey Butler | Present-Virtual/Not In-person Due to Work Related Conflict-Proxy given to Chair |
| Dennis Desmond | Present-Virtual/Not In-person Due to Work Related Conflict-Proxy given to Chair |
| Ellen Harpel | Present-In-person |
| Erik Pages | Present-in-person |

STAFF

Alamelu Dev (Virtual), David Remick

MOTIONS & ACTIONS/VOTES

April 20, 2023 Regional Workforce Council Meeting Packet was reviewed and approved.

• The Executive Committee unanimously supported the motion 5-0.

Meeting adjourned at 9:15am.

One-Stop Operator Quarterly Report

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|--------------|---------------------------|--|---|--|------------------------|-------------------------------------|--|-------------------------------------|-----------------------|---|---|-------------------|--|---|--------------|--|
| | 14 | ಪ | 72 | = | ō | ဖ | 8 | - | 6 | U | 4 | ω | N | _ | S.No. | _ |
| Data Source: | Total Active participants | Active WIOA Title I Youth Participants | Active WIOA Title I Dislocated Workers Participants | Active WIOA Title 1 Adult Participants | Total New participants | New WIOA Title Youth Participants | New WIOA Fitte Dislocated Workers Participants | New WIOA Title Adult Participants | Total calls to center | Total One-Stop Certer Visitors (unduplicated) | Total One-Stop Center Visitors (duplicated) | Businesses served | Business Services satisfaction results | Career Services customer salisfaction results | Data measure | Period (PY2022 - July 2022 to June 2023) |
| | 56 | 7 | 12 | 47 | 20 | 2 | ณ | 16 | 421 | 226 | 606 | | 100% | 91% | WDC | |
| | = | 0 | 4 | 7 | On On | r/a | ю | 3 | 759 | 92 | 152 | annual data | annual data | annual data | AEC | 02 PY 22 (Oct-Dec 2022 |
| | 77 | 7 | 16 | 54 | 25 | 23 | 4 | 19 | 1180 | 318 | 758 | | n/a | n/a | Total | 2) |
| L | | | | | | | | | | | | _ | | | | |

Measures #1 to #6 - Respective One-Stop Centers

Measures #7 to 14 - AARWC Data Administrator

Measure #6 - includes client requests on benefits information

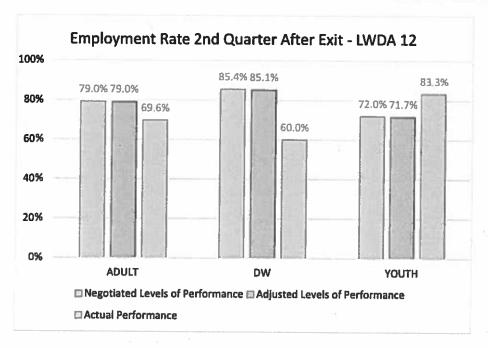
| | | | | _ | | | | 10 | | | | | | | | | |
|--|--------------|---------------------------|--|--------------|--|--|------------------------|-------------------------------------|--------------|-------------------------------------|-------------------------------------|-----------------------|--|---|-------------------|--|---|
| | | 14 | :3 | 12 | | = | 10 | 9 | 8 | | - | 6 | U | 4 | ω | N | - |
| Measures #1 to #6 - Respective One-Stron Centers | Data Source: | Total Active participants | Active WIOA Title I Youth Participants | Participants | Active WIOA Title I Dislocated Workers | Active WIOA Title 1 Adult Participants | Total New participants | New WIOA Title Youth Participants | Participants | New WIOA Title Dislocated Workers | New WIOA Title Adult Participants | Total calls to center | I olal One-Stop Certer Visitors (unduplicated) | Total One-Stop Center Visitors (duplicated) | Businesses served | Business Services satisfaction results | Career Services customer satisfaction results |
| | | 86 | 7 | 12 | 5 | 47 | 20 | 2 | 2 | • | 16 | 421 | 226 | 606 | | 100% | 91% |
| | | = | ٥ | 4 | • | 7 | 5 | n/a | N | , | ပ | 759 | 92 | 152 | annual data | annual data | annual data |
| | | 77 | 7 | ð | | 51 | 25 | 23 | 4 | | 19 | 1180 | 310 | 758 | | n/a | n/a |
| | _ | | | | | T) | | | | | | | | | | | |
| | | 8 | 1 | 12 | | 70 | ည | 51 | 3 | | 25 | 1694 | 618 | 1290 | | 100% | 89% |
| | | - 1 | - 1 | | | - 0 | - 1 | - 1 | | | | | | - 1 | | | |

| WDC AEC 89% annual data 100% annual annual 1290 304 618 184 1694 1518 |
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| WDC AEC |
| |

| 80.30% 68.5% \$3,250 | | 200 | L | | |
|----------------------------|----------------|---|-------------------|--|--------|
| 80.30% | CHAICGI COLO | | T. | \Box | 15(a) |
| 80.30% | annual data | | | Median Earnings 2nd Quarter after Exit | 4 |
| 80.30% | 0% | 0% | 0% | Credential Attainment Rate (%) | 13(b) |
| 80.30% | | 0/0 | 00 | Credential Attainment Rate (#) | 13(a) |
| | 57.1% | %0 | 57.1% | ┸ | 12(b) |
| | | 000 | 477 | Employment 4th Quarter after Exit (#) | 12(a) |
| 75.3% | 66.7% | %0 | 66.7% | <u>. </u> | 11(b) |
| | | 0/0 | 4/6 | Employment 2nd Quarter after Exit (#) | 11(a) |
| | | | | Youth | |
| 69.2% | 77.8% | 100.0% | 75% | Measurable Skill Gains (%) | 10(b) |
| | | 1/8 | 8/8 | Measurable Skill Gains (#) | 10(a) |
| \$8,900 | annual data | | | Median Earnings 2nd Quarter after Exit | 8 |
| 70.0% | 40% | 0% | 50% | | 0(0) |
| | | 0/2 | 4/8 | Credential Attainment Rate (#) | |
| 82.5% | 80% | 100% | 73.6% | | 7(b) |
| | | 8/8 | 14/19 | Employment 4th Quarter after Exit (#) | 7(a) |
| 85.4% | 87.5% | 100% | 80% | Employment 2nd Quarter after Exit (%) | 6(b) |
| | | 25 | 4/5 | Employment 2nd Quarter after Exit (#) | 6(a) |
| | | 100000000000000000000000000000000000000 | THE STREET STREET | Dislocated Workers | |
| 85.3% | 55.6% | 66.7% | 51.9% | Measurable Skill Gains (%) | 5(b) |
| | | 6/9 | 14/27 | Measurable Skill Gains (#) | 5(a) |
| \$6,100 | annual data | | | Median Earrings 2nd Quarter after Exit | 4 |
| 75.0% | 57% | 45.5% | 80% | Credential Attainment Rate (%) | 3(b) |
| | | 11/5 | 4/5 | Credential Attainment Rate (#) | 3(a) |
| 78.2% | 67% | 67.6% | 65.9% | Employment 4th Quarter after Exit (%) | 2(b) |
| | 8 | FE/F2 | 27/41 | Employment 4th Quarter after Exit (#) | 2(a) |
| 79.0% | 68% | 70% | 65.5% | | 1(b) |
| | | 14/20 | 19/29 | Employment 2nd Quarter after Exit (#) | 1(a) |
| | | | STANSTER BY | Adults | STREET |
| PY22 | Regional Total | AEC | WDC | WIOA Title 1 Performance Items | S.NO. |
| | 1-02 | PY 22 - Q1-Q2 | | Table 2 Pariod (PY2022 - July 2022 to June 2023) | able 2 |

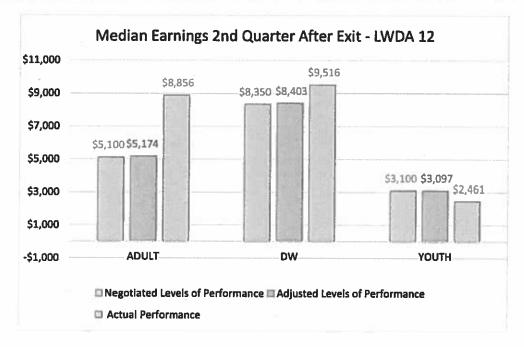
PY21/FY22 WIOA Performance Outcomes

| | Local Sta | itistical Adjus | tment Mod | el for Progran | 1 Year 2021 | | | | | | |
|---------|---|----------------------|--------------------|-----------------------|--------------------|--------------------------|--|--|--|--|--|
| Program | Employment Rate 2nd Quarter After Exit 7/1/20-6/30/21 | | | | | | | | | | |
| | Negotiated Levels | Adjustment Amount | Adjusted Levels | Actual Performance | indicator Score | Met Minimum Threshold | | | | | |
| | NL | AA | AL=NL+AA | AP | IS=AP/AL | > 50% | | | | | |
| ADULT | 79.0% | 0.0% | 79.0% | 69.6% | 88.1% | 1 | | | | | |
| DW | 85.4% | -0.3% | 85.1% | 60.0% | 70.5% | 1 | | | | | |
| YOUTH | 72.0% | -0.3% | 71.7% | 83.3% | 116.2% | 1 | | | | | |



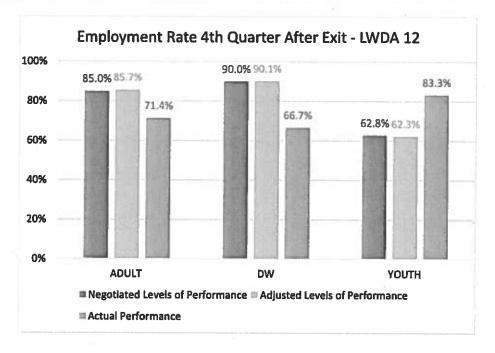
| 1 | Adjustment Amount Calculation – Employment Rate 2 nd Quarter After Exit | | | | | | | | |
|---------|--|----------------|-------------------|--|--|--|--|--|--|
| Program | Predicted Model | Adjusted Model | Adjustment Amount | | | | | | |
| | PM | AM | AA=AM2-PM | | | | | | |
| ADULT | 82.5% | 82.5% | 0.0% | | | | | | |
| DW | 82.6% | 82.3% | -0.3% | | | | | | |
| YOUTH | 75.3% | 75.0% | -0.3% | | | | | | |

| | Local Sta | itistical Adjus | tment Mod | el for Program | 1 Year 2021 | | | | | | |
|---------|---|----------------------|--------------------|-----------------------|--------------------|--------------------------|--|--|--|--|--|
| | Median Earnings 2nd Quarter After Exit 7/1/20-6/30/21 | | | | | | | | | | |
| Program | Negotiated Levels | Adjustment Amount | Adjusted Levels | Actual Performance | Indicator Score | Met Minimum Threshold | | | | | |
| | NL | AA | AL=NL+AA | AP | IS=AP/AL | > 50% | | | | | |
| ADULT | \$5,100 | \$74 | \$5,174 | \$8,856 | 171.2% | 1 | | | | | |
| DW | \$8,350 | \$53 | \$8,403 | \$9,516 | 113.2% | 1 | | | | | |
| YOUTH | \$3,100 | \$(3) | \$3,097 | \$2,461 | 79.5% | 1 | | | | | |



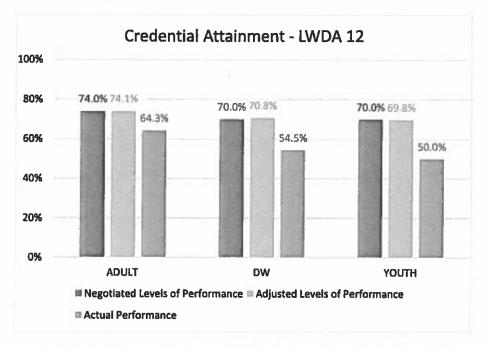
| 1 | \djustment Amount C | alculation –Median Ear | nings 2 nd Quarter After Exit |
|---------|---------------------|------------------------|--|
| Program | Predicted Model | Adjusted Model | Adjustment Amount |
| | PM | AM | AA=AM2-PM |
| ADULT | \$4,326 | \$4,400 | \$74 |
| DW | \$7,773 | \$7,826 | \$53 |
| YOUTH | \$2,268 | \$2,265 | \$(3) |

| | Local Sta | itistical Adjus | tment Mod | el <u>fo</u> r Progran | n Year 2021 | | | | | | |
|---------|--|----------------------|--------------------|------------------------|--------------------|--------------------------|--|--|--|--|--|
| | Employment Rate 4th Quarter After Exit 1/1/20-6/30/21 | | | | | | | | | | |
| Program | Negotiated Levels | Adjustment Amount | Adjusted Levels | Actual Performance | Indicator Score | Met Minimum Threshold | | | | | |
| | NL | AA | AL=NL+AA | AP | IS=AP/AL | > 50% | | | | | |
| ADULT | 85.0% | 0.7% | 85.7% | 71.4% | 83.3% | 1 | | | | | |
| DW | 90.0% | 0.1% | 90.1% | 66.7% | 74.0% | 1 | | | | | |
| YOUTH | 62.8% | -0.5% | 62.3% | 83.3% | 133.7% | 1 | | | | | |



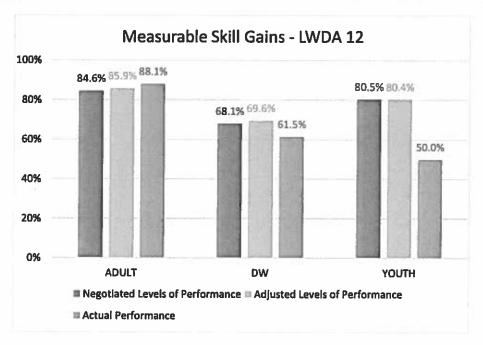
| Program | Adjustment Amount Calculation – Employment Rate 4th Quarter After Exit | | | | | | |
|---------|--|----------------|-------------------|--|--|--|--|
| | Predicted Model | Adjusted Model | Adjustment Amount | | | | |
| | PM | AM | AA=AM2-PM | | | | |
| ADULT | 78.2% | 78.9% | 0.7% | | | | |
| DW | 81.1% | 81.2% | 0.1% | | | | |
| YOUTH | 80.3% | 79.8% | -0.5% | | | | |

| | Local Sta | itistical Adjus | tment Mod | el for Program | Year 2021 | | |
|---------|---------------------------------------|----------------------------|--------------------------------|-----------------------------|--------------------------------|-----------------------------------|--|
| Program | Credential Attainment 1/1/20-12/31/20 | | | | | | |
| | Negotiated Levels NL | Adjustment Amount AA | Adjusted Leveis AL=NL+AA | Actual Performance AP | Indicator Score IS=AP/AL | Met Minimum Threshold > 50% | |
| ADULT | 74.0% | 0.1% | 74.1% | 64.3% | 86.8% | 1 | |
| DW | 70.0% | 0.8% | 70.8% | 54.5% | 77.0% | 1 | |
| YOUTH | 70.0% | -0.2% | 69.8% | 50.0% | 71.6% | 1 | |



| Program | Adjustment Amount Calculation - Credential Attainmen | | | | | | |
|---------|--|----------------|-------------------|--|--|--|--|
| | Predicted Model | Adjusted Model | Adjustment Amount | | | | |
| | PM | AM | AA=AM2-PM | | | | |
| ADULT | 84.5% | 84.6% | 0.1% | | | | |
| DW | 75.1% | 75.9% | 0.8% | | | | |
| YOUTH | 33.9% | 33.7% | -0.2% | | | | |

| | Local Sta | itistical Adjus | tment Mod | el for Program | Year 2021 | | |
|---------|---------------------------------------|----------------------------|--------------------------------|-----------------------------|--------------------------------|-----------------------------------|--|
| Program | Measurable Skill Gains 7/1/21-6/30/22 | | | | | | |
| | Negotiated Levels NL | Adjustment Amount AA | Adjusted Levels AL=NL+AA | Actual Performance AP | Indicator Score IS=AP/AL | Met Minimum Threshold > 50% | |
| ADULT | 84.6% | 1.3% | 85.9% | 88.1% | 102.6% | √ × | |
| DW | 68.1% | 1.5% | 69.6% | 61.5% | 88.4% | 1 | |
| YOUTH | 80.5% | -0.1% | 80.4% | 50.0% | 62.2% | 1 | |



| Program | Adjustment Amount Calculation – Measurable Skill Gains | | | | | | |
|---------|--|----------------|-------------------|--|--|--|--|
| 12162 | Predicted Model | Adjusted Model | Adjustment Amount | | | | |
| | PM | AM | AA=AM2-PM | | | | |
| ADULT | 90.7% | 92.0% | 1.3% | | | | |
| DW | 85.8% | 87.3% | 1.5% | | | | |
| YOUTH | 81.0% | 80.9% | -0.1% | | | | |

| | Over | all Indicator Scores | for PY 21* - LWD | A 12 | |
|---|--------|---------------------------------|--|--------|---------------------------------|
| Overall Local Indicator Scores | | Met Minimum Threshold (>90%) | Overall Local Program Scores | | Met Minimum Threshold (>90%) |
| Employment Rate 2nd Quarter After Exit | 91.6% | ✓ | Adult | 106.4% | ✓ |
| Employment Rate 4th Quarter After Exit | 97.0% | 1 | Dislocated Worker | 84.6% | × |
| Median Earnings 2nd Quarter After Exit | 121.3% | ✓ | Youth | 92.6% | ✓ |
| Credential Attainment | 78.5% | × | *Beginning in PY22, local areas will be evaluated for the Overall Local Program Scot | | |
| Measurable Skill Gains | 84.4% | × | | | Program Score. |

Training Provider Application Application



Training Program Application

- 1. Training Organization
 LA COCINA VA (DBA KITCHEN OF PURPOSE)
- Contact Person Name & Title
 Daniela Hurtado Director of Programs & Operations
- 3. Training Program or stand-alone course name FRONT OF THE HOUSE TRAINING
- 4. Program or course description

The Front of the House Training targets low-income individuals working in the food and hospitality industry and/or looking to join the restaurant workforce. The training includes theoretical and practical information about the different front of the house positions such as cashier, host, waiter/waitress, barista, bartender, food runner, and busser. Customer Service, Conflict resolution, and Job Readiness skills are also incorporated in the training. The training includes preparation of coffee-based drinks as well as preparation of classic cocktails. These essential components enable members to build skills, knowledge, and experiences so that they may confidently apply to jobs and efficiently perform at them.

9. Is curriculum certified by an accrediting agency or similar national standardization program:

Yes (if yes specify) No

10. Description of training and skills to be obtained – Attach training program description, include an outline of what is covered in the program and what skills are to be obtained.

Document has been attached to this application.

11. Which in-demand industry sectors and occupations best fit with the training program; and the average wage for the primary target occupation for which the training prepares the individual, as published by the Virginia Employment Commission, for the local area. If the in-demand sectors & occupation differ from what is defined by the region, please provide LMI Information to support the sector & occupation.

No LMI available on the website for Bartenders for 2020 (4450A1/35011)

No LMI available on the website for Customer Service for 2020 (4450A1/434051)

No LMI available on the website for Host and Hostesses, Restaurant, Lounge, and Coffee Shop for 2020 (359031)

No LMI available on the website for Waiters/Waitresses for 2020 (353031)

12. Does training lead to an industry recognized credential, diploma, license, or degree? If yes, indicate which.

Yes -

- 1. Food Management Certification by the National Restaurant Association,
- 2. Alcohol Training by TiPS,

| 3. Food Allergens Management Co | ertification by I | MenuTrinfo |
|---|-------------------|-----------------------|
| No | | |
| 13. Is this a stackable credential, part of a sequence to move an indiladder? Yes - Graduates from the FOH training program can join the culing program, restaurant management training program, and/or to continue their education. | ary training pro | gram, baking training |
| No 14. Was this training developed in partnership with a business? | Yes | No |
| If yes, Name of Business(s): | | |

15. List Businesses that support this training program:

The following businesses are some of our employer partners that support our training program through internship and employment opportunities for the training participants and graduates.

 Hilton Hotels, MGM National Harbor, Founding Farmers Restaurant Group, Woodmont Country Club, Lost Dog Café, The Café by Kitchen of Purpose, The Watergate Hotel, Chef Geoff Restaurant Group, Jose Andres Group Restaurants, Hyatt Hotels, Main Event Catering, Lebanese Taberna, Eddie's Deli. 16. Describe how you will ensure access to training services throughout the state, including rural areas and through the use of technology:

The Front of the House training program offers access to Wi-Fi, laptops, and printers to use on site at no charge for all program participants. For those that cannot attend to in-person to classes, virtual sessions can be accommodated.

17. Describe how you will work with the local board to serve individuals with barriers, including individuals with disabilities:

Through additional partnership with local employment, adult education, and human services agencies along with local nonprofit organizations, La Cocina VA will work to identify and reach target audience. La Cocina VA relies on its partnerships to jointly provide assistance and resources to the program participants.

The Front of the House program will provide social services assistance and case management to those participants that express a need for additional resources and will be referred to the pertinent agencies for services.

The facilities are designed to allow access to handicapped clients.

| Program Cost | | | | | |
|---|------------|-------------|--|--|--|
| 18. Registration/Pre-screening/Admissions Fees | \$100.00 | | | | |
| 19. Tuition (check all items included in Tuition) | \$2,000.00 | | | | |
| Books | \$50.00 | | | | |
| Required Supplies (Tools, uniforms, etc.) | \$900.00 | W | | | |
| Testing/Exam Cost | \$250.00 | | | | |
| Licensure/Certification Cost(s) | \$250.00 | | | | |
| Other Required Fees | \$ 450.00 | | | | |
| 20. Total Cost to Complete Curriculum/Course | \$4,000.00 | | | | |

Criteria for Admission

- 21. Describe the prerequisites or skills and knowledge required prior to the commencement of training:
- 21 years old or older

Low Income (verification required)

Resident of DC, Maryland, or Virginia

Able to speak, write and comprehend English, Spanish or both languages.

Currently underemployed in the restaurant industry aspiring to obtain a job in the front of the house department, or unemployed looking to obtain a job in the restaurant industry as a front of the house employee.

22. Is a High School Diploma or GED required:

Yes

No



10. Description of training and skills to be obtained

FRONT OF THE HOUSE TRAINING PROGRAM

1. Program Purpose

The Front of the House Training Program (FOHT) has the purpose of providing targeted populations, low-income unemployed or underemployed residents of the Washington DC Metro area, who are interested in obtaining a job in the restaurant industry as a front-of-the-house employee, interested in improving their current skills on the field, or switching from one front-of-the-house position to other, higher-ranking position.

Our 4-week training curriculum spans 4 different modules providing participants with the opportunity to learn and practice the key skills and responsibilities of each front of the house position. Additional credentials including, ServSafe Food Handlers and TiPS certifications ensure a higher level of education, preparedness, and employability.

2. Program History

The Front of the House Training Program (FOHT) was created in 2023 in response to the public and industry demand for skilled restaurant workers.

With access to our own restaurant space, we strive to provide program participants with real-life experience by practicing the newly acquired skills with our own diners.

3. Program Objectives

The following are brief descriptions of the FOHT objectives.

a. Outreach

- Source low-income, underemployed, or unemployed candidates that have a genuine
 interest in improving their customer service skills within the food industry and are
 facing barriers towards achieving this goal due to a lack of resources towards
 education and training.
- Identify candidates by partaking in information sessions, community events, social media advertising, and relationship building in the Washington DC Metropolitan area.
- Recruit and enroll 16 participants per cohort.
- Concurrent with the identification of program candidates, we strive to engage with
 potential and current partner organizations to gain more applicants and awareness
 about the program as well.



• Identify new employer partners in the area and maintain an active relationship with current partners.

b. Recruitment and Assessment

- Onboard eligible candidates by maintaining communications as they submit their applications.
- Schedule interview assessment with each candidate to determine their eligibility to access the program.

c. Intake

- Enroll participants on an ongoing basis to secure their spot in the cohort.
- Collect participants' documentation and record the pertinent data to produce reports.
- Gather signed forms and agreements and help the participants understand their responsibilities and commitment during the training program.

d. Training

- Teach workshops following Kitchen of Purpose's Front of the House training curriculum.
- Provide hands-on training to allow the participants to practice the newly learned barista and bartending skills.
- Conduct role play and real-life activities at the organization's café to allow the participants to practice their newly learned customer service skills.
- Facilitate food handling, alcohol handling, and food allergens training to help the participants obtain the pertinent certifications.
- Facilitate life-skills and professional development workshops.
- Assess the participants training progress and program completion based on attendance, participation, and quiz scores.

e. Job Placement

- Assess the participants' employment goals.
- Provide guidance and assistance during job applications.
- Match and recommend participants to potential jobs.

f. Impact Measurement

- Report program indicators for monitoring and evaluation purposes.
- Assess outcomes and identify areas of improvement.
- Some indicators:
 - i. Program completion rate
 - ii. Job placement rate
 - iii. Average wage
 - iv. Job retention rate



4. Training Outline

The Front of the House training takes place at the Kitchen of Purpose facilities. The course lasts four weeks and classes are three times per week, five hours per training day. The total of training hours is 60 hours.

- a. Day One: Introduction to Front of the House, Front of the House Staff, Customer Service
- b. Day Two: Front of the House Staff II, Front of the House Hospitality
- c. Day Three: Front of the House Staff III, Front of the House Hospitality II
- d. Day Four: Front of the House IV, Steps of Service
- e. Day Five: Introduction to the Barista position, Tools and Equipment, Conflict management strategies
- f. Day Six: Types of coffee drinks, Interview readiness
- g. Day Seven: Real-Life experience at café, mock interviews
- h. Day Eight: Real-Life experience at café, mock interviews
- i. Day Nine: ServSafe Course and examination
- j. Day Ten: Introduction to Bartending, Real-Life experience at café for expo and server
- k. Day Eleven: Classic cocktails, Real-Life experience at café for expo and server
- I. Day Twelve: Cocktail preparation practice, TiPS course and examination

5. Certifications

- a. ServSafe Food Manager Certification
- b. TiPS Alcohol Training Certification
- c. AllerTrain Food Allergens Management Certification
- d. Kitchen of Purpose's Certificate of Program Completion

Consent Agenda Ends

Brown - proposed new agency - Dept of Workforce Development and – workforce development related programs not transferring Yellow – new division within DWDA Blue – Workforce development programs transfering from current THE FUTURE STATE OF WORKFORCE DEVELOPMENT MEM | NEW 23 Advancement WICA Tabe IV Voc 14 LWDB (see fig. 4) SAU/EST TAME FUEW) Referen Witch Wenters and Senablezation Center WIDA TICLE IV VOC 50369 This diagram represents agencies with programs that are directly engaged in providing workforce development services (6 Secretaries, 13 agencies). VBWD GO Verpris VA JOES Investment Prog Talent Accel Prog WCG/FWD 10E | G1 Post Sec Perturs CTE Secondary Perfors CTE WCG Education Wart Opp Tax Gredit Foreign Labor Cert 5 · designates agency currently administering program 15 WORKFORCE DEVELOPMENT OPTIMIZATION INITIATIVE VCW Portal & Data Trust (VCCS 1) Vuginus (oyager (DOE*) Wortforce Policy (new) Worldonce Grants Mgs UMI (VEC*) Worthare Analytics (VOEE) VA SLUIS (VOEF*) Workforce Development Sucs

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- portal/data systems



2024 Education & Workforce Legislative Positions

- Support additional funding for local workforce development boards, adult education, community colleges, and Virginia's small- and medium-sized for-profit businesses to expand work-based learning programs, including apprenticeships, internships, and experiential learning opportunities, to meet the Commonwealth's current workforce demands.
- Support educational initiatives that improve student achievement, including Career
 Technical Education, focused on professional and technical skills-based training, delivery of industry recognized certifications/licenses, and the development of the future workforce.
- Invest in continuing educational initiatives that improve incumbent workers'
 competitiveness in Virginia's economy that will ultimately enhance their employers'
 productivity. Create incentives to encourage workers who complete participation in these
 initiatives to retain their employment for one year.
- Support efforts to expand access to affordable childcare and early education, substance abuse services, public transportation, and workforce housing.

The Alexandria City and Arlington County Workforce System drives equitable economic growth by implementing an effective, efficient, and inclusive workforce ecosystem that delivers equal access to innovative, integrated, data-driven products and services designed and aligned to meet the needs of businesses and all job seekers. www.vcwalexandriaarlington.com.

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EARN MONEY

TEEN JOB FAIR

AND RESOURCES FOR PARENTS TO SUPPORT THEIR TEENS







JOB OPENINGS

RESUME SUPPORT

WORK PERMIT INFORMATION



CAREER PATHWAY INFORMATION

HEALTH & WELLNESS SERVICES







THOMAS JEFFERSON COMMUNITY & FITNESS CENTER SAT, APRIL 22ND 10 AM-1 PM

3501 S 2ND ST, ARLINGTON, VA 22204

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ARLINGTON EMPLOYMENT CENTER IS AN EQUAL OPPORTUNITY PROGRAM. AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES. TO REQUEST A REASONABLE ACCOMMODATION, CONTACT US AT 703-228-1400.

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GANAR DINERO

FERIA DE TRABAJO PARA ADOLESCENTES

Y RECURSOS PARA QUE LOS PADRES APOYEN A SUS ADOLESCENTES







OFERTAS DE TRABAJO

SOPORTE DE CURRÍCULUM

INFORMACIÓN DEL PERMISO DE TRABAJO



INFORMACIÓN SOBRE LA TRAYECTORIA PROFESIONAL

SERVICIOS DE SALUD Y BIENESTAR







CENTRO COMUNITARIO Y DE FITNESS THOMAS JEFFERSON

SÁBADO, 22 DE ABRIL

10 AM-1 PM

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WOrk A Virtual Job Fair

Northern Virginia Employers & Training Partners Register Here:

Register Here: (4)

(3) For reasonable disability accommodations, contact:

eliza.chappell@vcwnorthern.com 703-966-7569, Virginia Relay 711.

(4) May 10, 2023 | (4) 3pm-6pm







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